

CITY OF SANTA BARBARA CIVIL SERVICE COMMISSION

MINUTES

REGULAR MEETING

Monday, March 14, 2011

4:15 p.m.

Room 15, Top Floor, City Hall

735 Anacapa Street, Santa Barbara, California

ORDER OF BUSINESS:

1. Call to Order & Roll Call: The meeting was called to order at 4:16 p.m. by Chair Gabe Garcia. Present: Chair Gabe Garcia, Vice-Chair Donna Lewis, Commissioners Alan Kasehagen, Kathryn McKee and Gabe Dominocielo, staff member Susie Gonzalez, and Assistant City Attorney Michelle Montez.
2. Opportunity for Public Comment: Marcelo Lopez, Assistant City Administrator, paid a visit to the Commission to observe the meeting. Louise La Mothe, mediator, came to the meeting since she will be a Hearing Officer for the Commission.
3. Approval of the Minutes from the meetings of Monday, November 8, 2010 and Monday, January 10, 2011. The approval of the minutes was moved and seconded (Lewis/Kasehagen), and unanimously approved by voice vote.
4. Upcoming Hearing for Mary Gerges - Request by City for a Continuance: Michelle Montez discussed the need for a continuance of the scheduled April hearing since Ms. Macias, Library Director, was selected for jury duty. The Gerges' agreed to the continuance. Hearing to be rescheduled to May 2010. The approval of the request for continuance was moved and seconded (McKee/Kasehagen), and unanimously approved by voice vote.
5. Discussion/approval of proposed changes/additions to the Hearing Procedures related to Requests for Discovery, the Pre-Hearing Meeting, Exhibits and Briefs. Ms. Montez discussed the proposed changes. After discussion, the Commission made changes to the proposed language. In order for these changes to be made and the document to be reviewed, this item will be tabled and brought back to the Commission at either the next regular meeting or at the beginning of the hearing, whichever is first. Commissioner Lewis asked if whether the proposed changes had been presented to the bargaining units and this question will be answered at the next meeting.
6. Topics for the next meeting, which is scheduled for Monday, May 9, 2011. The proposed changes to the Hearing Procedures will brought back to the Commission on either May 9, 2011 or at the beginning of the next hearing, whichever is first. The question as to whether this item had been presented to the bargaining units will be addressed.
7. Adjournment of Meeting. The motion to adjourn the meeting at 4:43 p.m. was moved and seconded (Lewis/Kasehagen) and unanimously approved by voice vote.

Materials related to an item on this agenda submitted to the Civil Service Commission after distribution of the agenda packet are available for public inspection in the Human Resources Office located at City Hall, 735 Anacapa Street, Santa Barbara during normal business hours.

In compliance with the Americans with Disability Act (ADA), if you need special assistance to participate in this meeting, please contact Barbara Barker at 564-5316. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.